



THANK YOU FOR YOUR ORDER and SUPPORTING PSIA-AASI!

If, for any reason, you are not satisfied with your purchase, we accept returns of unused merchandise with tags attached, in undamaged packaging **within 30 days of purchase. Returns received after 30 days or product that cannot be resold, may be refused.**

Return Merchandise Directions:

- 1) Please complete the return form in full, providing member and sale information and indicating your reason for return.
- 2) Include this form, the packing slip or invoice, and merchandise in a secure shipping box.
- 3) Securely attach the return label (see pg. 2)
- 4) Ship via Fed Ex, US Mail, or UPS to **11900 W. Cedar Dr. Lakewood, CO 80228**
 - a. You are responsible for the cost of mailing returned or exchanged items
- 5) We suggest you request tracking information for your records
- 6) We will provide a refund for the purchase price of the product returned. If you need a different product, place your order at www.thesnowpros.org

MEMBER ID#: _____ NAME ON ORDER: _____ DATE: _____

SHIPPING ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

Invoice #: _____ Phone #: _____

RETURNING ITEMS

Item #	Quantity	Item Description	Return Code	Price	Total

Return Codes: **TB** – Too Big **TS** – Too Small **WI** – Wrong Item Received **ST** – Did not like style **DF** – Defective / Damaged

Additional Notes:

INTERNAL USE ONLY			
Received OK	<input type="checkbox"/>	Received Defective	<input type="checkbox"/>
Refund Completed	<input type="checkbox"/>	Exchange Completed	<input type="checkbox"/>

Return Policy

- **Product must be their original condition and packaging, unused, unworn, with tags still attached within 30 days of receiving your order**
- Please include the packing ticket and return form when returning. or exchanging
- You are responsible for shipping costs to return items back to PSIA-AASI
- We suggest keeping the tracking number for your records
- International orders are responsible for the additional shipping charges beyond domestic rates
 - We will contact you directly via e-mail for International Shipping Rates
- Close-out items are not returnable; no exchange or refund will be offered.
- DVDs are not returnable unless defective and may be exchanged for the same title only.

Merchandise Return Label

- Use this label to ship via US Mail, FedEx, or UPS.
- You are responsible for the shipping costs to return items back to PSIA-AASI

FROM: _____ _____ _____	PLACE POSTAGE HERE
 	SHIP TO: PSIA-AASI Warehouse Returns/Exchanges 11900 West Cedar Drive Lakewood, Colorado 80228